YQS Parent Advisory Council Meeting Minutes for April 25th, 2022 meeting

1. Candice called the meeting to order at 6:30
2. Election of officers (N/A)
3. Review minutes from previous meeting
   1. Minutes approved as presented
4. Business arising from previous meeting
   1. Fundraising discussions continue
5. Vice President’s Report
6. See attached report as of April 25th,
7. Highlights:
   1. Money left over in the print / non-print account
   2. Campus subscription available for all teachers – see more details in report
   3. Majority of student led conferences were virtual
   4. Field Trips are green lit for now – bus driver limitations a consideration, cohorts no longer required
   5. Kindergarten registration coming up, Kindergarten Graduation is a go for June 22nd and 23rd.
   6. Student Teachers joining 6B and 3S
   7. Track and field dates a go as per report
8. Principal’s Report:
   1. See attached report as of April 25th for full details, Highlights as follows:
   2. New Provincial report is out, more details in report
   3. Staffing discussions continuing, literacy and numeracy positions to be decided by April 29th
   4. Roving Campus model will be revamped for grade 9 and 10’s, SLP at EAMS will be dissolved for next year
   5. PowerSchool SIS training will replace administrative Maplewood program
   6. ACC technician internship, currently shadowing current technicians
   7. Finally received Healthy Schools Grant. Usually receive in October, just received last week.
   8. Uncertified substitute training available April 26th and 27th
   9. SmArts grants continuing and report required for how funds were utilized
   10. PCI Transitions in progress
9. Treasurer’s Report
   1. No update due to no fundraising
   2. Balance remains the same as last meeting
   3. Candice locked out again, will connect with Credit union for access,
   4. Approx 645.90 in the account
10. Fundraising Report:
    1. Difficult to push fundraising at this point in time,
    2. Families are still rebounding and we will look to our Christmas concert next year
    3. Co-op gift cards – Candice to follow up and clarify if they can be used to purchase fuel
       1. Coop Response for 2022 coop fundraising need to apply by Jan 31st and the coop will select the organization that qualifies by the first week of February.
       2. Likely going to table this option as by choosing this, it limits us from utilizing any other donation efforts from the coop for an entire calendar year.
       3. Decision is to not go with this route.
    4. Kernels popcorn fundraiser – Randi to follow up
    5. Cash Calendars –
       1. Is a lottery licence required – Yes – We have been registered with our own lottery account. Assumption is that we are registered indefinitely.
       2. Discuss opportunity for back to school cash calendar – ramp up discussions at June Meeting.
       3. Possibility that we will need to open a separate bank account ( Sub Account) to receive the funds from a Lottery sale.
       4. Randy will create email account for e-transfers regarding the Lottery purchases.
11. New Business:
    * + 1. N/A

Next meeting Mon June 27th @ 6:30PM

***January 24, 2022 YQS Parent Advisory Council Report***

*Welcome Lana Jorgensen to YQS and Grade 3*

*Congratulations Lacey Manastyr on joining YQS full time*

**RESPECT GOAL OF THE MONTH: Dressing Appropriately for Weather**

**Reminders…**

**January 25 EA meeting with PBIS update**

**February 2 Groundhog Day – C’mon Winnipeg Wyn…do your thing!**

**February 7 Division PD/School PD – no Classes**

**February 8 YQS highlights at Board Meeting**

**February 7-11 Kindergarten Registration**

**February 15 Home Ec. and I.A. change over**

**Principals’ Council**

**February 18 COSL Virtual Conference**

**February 21 Louis Riel Day - schools closed**

**February 23 Admin Council**

**February 28 Staff Meeting**

**March 9 Principals’ Council**

**March 16 Admin Council**

**March 21 Admin Day (Report Card writing day) – no classes**

**March 28 – April 1 Spring Break**

**Vice Principal’s Report:**

* Classroom Library ordering – email reminders were sent out, would greatly appreciate orders by end of February if possible.
* As numbers continue to grow we need to be vigilant on masks, physical distancing, sanitizing.
* All staff should be in the hallway greeting their students at the beginning of the school day, and equally as important, at the end of lunch. This will alleviate any issues we have with numbers in the hallways or crossing cohorts.
* Homeroom teachers need to walk student to and from PE, band/music, library, exiting for IA, and leaving the building at the end of the day.
* Reminders
  + Hats/toques/hoods are off in the building – most issues are in middle years
  + Phones in class – make sure students are following rules
  + Spacing and masks on and worn properly is important – lunch is big concern as students seem to be moving around during that time.
* Chromebook, iPad carts – Make sure to check chrome book/iPads carts after you use them.  Ensure that they are put away **correctly and plugged in**.
* Classroom and Office referrals – make sure you fill in as much detail as possible, this allows the classroom teachers and administration to understand the issue prior to dealing with it. In the process of getting something newer in the staff room, and copier room (early years) for staff to access.
* March 22 - Report Writing Day – Due no later than April 5th, report cards go home April 14th.
* Student-led conferences – Thursday, April 16 from 5:00 – 7:30 & Friday, April 17 from 9:30 - 12:30
* Professional Growth – Summary form due April. 30th. Should have been shared via Google for those that have shared it with me on Google drive
* ACF – The selection of movies purchased by previous Student Councils are to be kept in my office. Please return movies when you have finished with them. Also, we are legally expected to document our movie use
* Sub binders – specific school and classroom information that a sub will require when they are coming into your class to sub for the day or multiple day. Update with any new information received (ie...Buses Cancelled for Afternoon Run)
* Emergency plan – this is different than your sub binder. We need you to have assignments posted in the google drive in case of emergency or no sub is available. It allows for easy access and printing of assignments for students to work on during the day.
* When staff are away, very important to email Shawn, Al, Nicole and Carla as there have been some situations where Shawn and Nicole have been away and were the only ones informed. Sending to all 4 will increase chance of contact.
* Making sure **CIMS is filled out asap** if away, or going to be away. Usually very good but there are instances where staff have not filled out.
* Technology Update
* Password Reset
* Student Password Changes/Account - unlocks through local server only now (not Google Admin)
* Each school has designated staff (in addition to the computer techs) who can reset/unlock STUDENT passwords: [Windows Login Password Resetters Roster.docx](https://plpsd.sharepoint.com/:w:/s/Tech/EdwXLWp5xpVJkAkWw2-C8tkBcYQmLzcLKlIj0Blvy52J2A?e=Wjh0p9)
* YouTube
* Staff should be aware of the PLPSD YouTube Channel. All Board Meetings will be streamed live from here.
* Family Math Night on January 25th – graphic shared on social media and sent home via Remind
* Grades 3-6 Math Facts Assessments
  + To be completed between January 31-February 16.
* **February 7th - Divisional PD DAY** 
  + Cale Birk AM – High School Teachers
  + Cale Birk PM – K to 8 Teachers
  + Options available to sign for time slot opposite Cale Birk to date:
    - **Garfield Gini-Newman** –*Practical strategies to support instructional planning and develop critical thinking skills for all students K-8.*
    - **Larry Thompson video #2** (Responsibility Centered Discipline):*Closing the Exits Off the Road to Responsibility.*
    - **NAP** – details to follow from Patti Lawrence
    - **Music Teachers PD**
    - **Professional Development Proposals** – Teachers can submit a proposal for PD on topics that align with our divisional goals or school plan goals.
* **February 11th -** Group Sessions with Cale Birk at Yellowquill School

**Principal’s Report:**

* Grade 8’s will be starting with MyBlueprint for transition to PCI.  PCI team will be here to support.
* End of the day:
  + 1st exit Cohorts 1, 3, 5 & 7
  + 2nd exit Cohorts 2, 4, 6 & 8
  + Exit with teacher leading the way to designated cohort exit door
  + Teachers drop off and return to building unless on bus duty
* Remind students - to continue with Covid protocols: proper mask wearing, distancing, sanitizing and staying home if ill
* Lunch time – imperative to maintain social distance and keep your times brief
* **Updates of COVID Issues** – Revised Toolkit, Changes to Orange Level Restricted, Rapid Antigen Testing, Toolkit for Notification of Cases in Schools.
* We have moved away from the contact tracing
* No longer provide close contact cases
* We have to monitor if there is a spike in absenteeism or unusual patterns of absenteeism
* **Expectations for Reporting Positive Cases** (Staff/Students)
* No letters are required at this point
* PH will recommend and decide if a letter should go home if there is an increase in cases in a classroom or school.
* Vaccine Clinics will continue with second dates for schools coming soon.
* **Mask Supply**
* currently the division has ampel supply of the universal medical masks on hand BUT the supply line for child medical masks is not strong – use for Kindergarten and grade one students that have forgotten or require a mask
* Sending out some reusable child masks for the short term
* The division does not have choice in what brand of masks are supplied
* **Revised Chart for Close Contacts**
* ***‘If you have Covid”*** charts have been revised and removed pre-return testing before you return to school
* On the divisional web site
* Rapid Test Kits
* Each school received some three-pack testing kits for staff.
* PH has advised that we give three tests, the person would test for three consecutive days at 24-hour intervals, if the person tested positive, then they would start the five-day isolation from the first positive day.
* Staff can return to work after the five-day isolation period, provided that they do not have a fever and symptoms are improving.
* February 7 to 11 is Kindergarten Registration Week. The online form is the preferred or the registration form emailed to them to complete. Parents can also make an appointment with the school to pick up a registration package.
* With the Kindergarten Registration coming up, there will be “School of Choice” requests. Parents are reminded about their responsibility regarding transportation if they are considering School of Choice.
* Fire Drills & Evacuation Procedure - review with your students at this time of the year
* Classroom Newsletters – about what is being taught this “month” is the best way to keep parents informed
* Valentine’s Day – party with individually wrapped snacks, cards are acceptable
* *I Love to Read* – need to submit plan to Division, last year’s theme was *Joyful Reading in a New World* - “try new book formats to inspire & encourage (stay positive) during the pandemic”
* *Positive Happenings at your School* - a February 8 presentation by Pam Garnham about Yellowquill
* *Buses Cancelled for the Afternoon Run –* review and be prepared
* Feb 8 - 11 – Kindergarten Registration Week in newsletter, letter home/REMIND to tell present Kindergarten class will continue as scheduled, on-line registration preferred, meet the teacher at a later date when able to set up outside
* Erick Ortiz has returned as our Day Custodian
* Milk/Spirit Week activities – March 22-25
* Grades 4-6 ArtSmarts – Jan 25 to February 15
* Olivia Leader will be working with Grades 4 & 5 and they will be completing 2 canvas pieces and 1 art card; Grade 6 will be completing 1 canvas print
* Outreach Facilitators
* Hampers will continue monthly until funds are no longer available.